RHA Elections Info 2020-2021

RHA Executive Board Criteria

1. Officers shall not be on academic or university probation at the time of their election and throughout their term of office.
2. All officers will attend the Residence Life Leadership Awards (RLLA) ceremony in the AMU Ballrooms on Tuesday, April 21st (2020) at 7pm.
3. All officers will attend the National Association of College and University Residence Halls (NACURH) Conference from May 22nd-May 25th
   University of Dayton in Dayton, OH.
4. All officers must return to campus by August 23rd, 2020 for Work Week, a week of RHA Executive Board Training before classes start from August 24th-28th.
5. All officers must live in a residence hall or university-owned apartment for the entire academic year/term of office.
6. Students cannot hold an elected RHA position and a Resident Assistant (RA) position at the same time.
7. Students may not be on Orientation Staff (O-Staff), as it conflicts with RHA Executive Board Training during Work Week.
8. The President or
   10 hours a week in the RHA office in preparation for the upcoming school year.

Compensation

1. All officers will receive a stipend each semester. The RHA representatives vote on each executive

   executive board member has generally received up to $500.00 per semester.
2. The Office of Residence Life waives the room charge for the RHA President. This does not apply to other Executive Board positions.

Application Requirements

1. Certification/Release of Educational Records
2. Letter of Recommendation: This can be from a Resident Assistant, Residence Hall Director, another Residence Life staff member, the advisor of an organization of which the candidate has been a member, or an employer or supervisor of the candidate. The advisors of RHA will not write any letters of recommendation.
3. Letter of Intent: This should consist of no more than two pages (a page being defined as one side of one sheet of paper double-spaced). The font should be no smaller than 10 point. Margins

   address, phone number, and the position sought in a header on the first page. The intent may

   the candidate would like RHA to know when considering him or her for the position.

RHA Elections Info 2020-2021

Positions:

President

1. Meetings:
   - Attend weekly RHA Executive Board Meetings (1 hour long)
   - Attend bi-weekly one-on-one meetings with RHA advisor (1 hour long)
   - Attend weekly RHA meetings (~2 hours, usually on Monday evenings)
2. Activities/Duties
   - Stay on campus over the summer working 10 hours weekly in the RHA office (housing is provided)
   - Write agendas and chair discussions for weekly executive board meetings
   - Write agendas and chair discussions for weekly RHA meetings
   - Coordinate all guest speakers for weekly RHA meetings
   - Set up room and distribute agendas before RHA general body meetings
   - Act as Marquette University Student Government (MUSG) liaison
   - Set timeline and reservations for major RHA events for the following year

RHA Elections Info 2020-2021

Vice President of Administration

1. Meetings:

    Attend weekly RHA Executive Board Meetings (1 hour long)

    Attend bi-weekly one-on-

RHA Elections Info 2020-2021

Assist with TRAC (Training Residence and Apartment Councils) for the fall and spring semesters
Chair one program or standing committee per semester
Support and participate in other RHA programs, events, and conferences
Maintain 2 office hours each week

Vice President of Outreach

1. Meetings:
   Attend weekly RHA Executive Board Meetings (1 hour long)
   Attend bi-weekly one-on-one meetings with RHA advisor (1 hour long)
   Attend weekly RHA meetings (~2 hours, usually on Monday evenings)
2. Activities/Duties
   Preside as the Office Manager
   Coordinate all RHA Representative recruitment efforts through involvement fairs, tabling, and other methods of outreach
   Assist Executive Vice President with Fall elections
   Gather information and/or updates from other campus organizations, departments, and offices
   Reserve all tabling requests for RHA
   Partner with Vice President of Marketing to encourage funding requests from other organizations
   Organize annual Blood Drive
   Assist with TRAC (Training Residence and Apartment Councils) for fall and spring semesters
   Chair one program or standing committee per semester
   Support and participate in other RHA programs, events, and conferences
   Maintain 2 office hours each week

Elections Timeline

1. President & Executive Vice President
   a. Applications are due Wednesday, March 18th by 11:59pm
   b.

RHA Elections Info 2020-2021

c. Each candidate must give a speech that does not exceed three minutes, explaining why they want the position and what they would bring to the position.
d. There will be a three-minute question-and-answer period by the RHA General Body.
e. After all candidates for an office have completed this process, the association will enter a period of discussion in which the candidate will leave the room and wait in the designated waiting area.
f. The general body will then vote and a winner will be determined by a percentage greater than 50%.
g. If no candidate receives this majority percentage, the candidate with the lowest percentage will be dropped and the general body will vote again.
h. The candidates will be made aware of the results that afternoon/evening directly after the vote
i. If a candidate is not elected for his or her desired position, he or she may choose to seek another position in office during the same elections process. No additional materials are required (application, letter of intent, etc.) but the candidate will be asked to provide another impromptu speech for their newly-desired position.

*Feel free to reach out to marqrha@marquette.edu with any questions or concerns about any of the information outlined above regarding RHA Executive Board expectations and/or the elections process.