

Marquette University
Provost Policy

Policy on Vacated Permanent Faculty and Staff Lines

1. When a permanent faculty or staff line is vacated due to retirement or individual leaving the university or any other reason, the line will be allocated to the Office of the Provost.
2. Deans, Vice Presidents, Vice Provosts, or CIO may request the line be reallocated back to the college/school or unit by providing the Office of the Provost detailed justification of reason line needs to be reallocated including impact of line not being reallocated back to the college/school or unit. The Vacant Faculty Justification form/Vacant Staff

Justification form should be used to provide detailed justification and impact statement

Form should be emailed to Senior Director of  Division Operations

