### **Academic Program Approval Guidelines Introduction**

To maintain academic vitality and respond to new needs, opportunities and changes the University
occasionally initiatepe (p)-4 (2l)-2.6(u)11.3 (-t. (i)8.3 (t)f2 (id)6(T)(a)11.3f2 (66(T)4()Tj0.8.3 8-4 (t)-4.6()4(11.3 .6(e)11 m/s) (casionally initiatepe (p)-4 (2l)-2.6(u)11.3 (-t. (i)8.3 (t)f2 (id)6(T)(a)11.3f2 (66(T)4()Tj0.8.3 8-4 (t)-4.6()4()11.3 (-t. (i)8.3 (t)f2 (id)6(T)(a)11.3f2 (66(T)4()Tj0.8.3 8-4 (t)-4.6()4()4()11.3 (-t. (i)8.3 (t)f2 (id)6(T)(a)11.3f2 (66(T)4()Tj0.8.3 8-4 (t)-4.6()4()4()4()4()4()4()4()4()4()4()4()4()4(
legree.

• <u>Joint degree:</u> a formal agreement where one degree is conferred from two institutions (or colleges/schools within a university), some courses/credits taken at both institutions/colleges/schools apply to the degree and both institutions/college/school are listed on a single diploma.

#### Resources

Reallocation of resources is critical to the start of any new program. Although new resources may occasionally be required every effort should be pursued in maximizing reallocation of college or department resources to fund a new program.

questions or to provide notification that you are developing a program that requires HLC notification or approval.					

### Flow Chart for Academic Program Idea and Concept Development

# **Concept Papers are** required for:

Degree Program Major Certificate

### **IDEA**

Idea generation

Idea screening

Meets criteria

Concept paper development

Dean Approves concept paper

Submit to Office of the Provost (Attn: Chief of Staff to the Provost)



## CONCEPT PAPER REVIEW

Vice Provost for Academic Affairs or Dean of the Graduate School review and approve

\* Vice Provost for Academic Affairs or Vice Provost for Graduate and Professional Studies and Dean of the Graduate School invites unit to prepare a written proposal

(OMC/Finance informed of concept approval)

\*For Undergraduate programs:

Vice Provost for Academic Affairs

\*For Graduate or Professional Program:

Vice Provost for Graduate and Professional Studies and Dean of the Graduate School

### **Proposal Flow Charts**

See new degree/major and certificate sections for review/approval process for proposal