F. Domestic Violence Hotline

1. While at the scene, the investigating officer(s) shall call the 24-hour Domestic Violence Hotline [redacted]

6. A complete statement from the complainant.

7. A medical release from the complainant.

8. Photographs of the complainant's injuries.

9. Copies of all evidence inventories.

10. Information from witnesses such as neighbors, children or other citizen witnesses who can provide evidence at trial.

11. Excited utterances, admissions against interest, and other informal statements of the person being charged, as well as formal statements.

12. Because of the high correlation between domestic violence and child abuse, the officer should always be alert to evidence of child abuse. Note names and ages of children, whether they were present when the incident occurred and the time of contact. Also note whether the children were placed in protective custody and to whom a referral was made.

13. History of abuse as obtained from a criminal history check, victim, witness, and other sources.

14. The decision not to arrest will be reviewed by a supervisor prior to the final report being forwarded to the District Attorney.

H. Notification to the Complainant

The arresting officer shall inform both parties of the following:

1. During the 72 hours immediately following the arrest for a domestic violence offense, the person arrested shall avoid the residence of the complainant and any premises temporarily occupied by the complainant and avoid contacting or causing any person, other than attorneys for the arrested person and complainant, to contact the complainant. Law enforcement officers may contact the complainant during this time period if the need arises.

2. If the person arrested violates this 72-hour No-Contact provision, he/she is subject to an immediate, mandatory arrest.

3. Any subsequent domestic violence offense committed by the person arrested within the 72 hours following the original arrest will elevate the later offense from a misdemeanor to a felony. (Wis. State Statute 939.621)