



Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Address: \_\_\_\_\_ Street \_\_\_\_\_ College: \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-Mail: \_\_\_\_\_ @mu.edu

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

REQUEST:

REASONS FOR REQUEST:

An approval request waives the requirements only, not the hour(s); you must graduate with WKH PLQLPX FUHGLW KRXUV UHTXLUHG IRU D GHJUHH ZLWKLQ \RXU KRPH FRO

<p><b>INSTRUCTIONS FOR PREPARING A WAIVER REQUEST</b></p> <ol style="list-style-type: none"> <li>All requests must be submitted in writing.</li> <li>Give all reasons for this request – be specific.</li> <li>The student will be notified RI WKH GHFLVLRQ YLD HPDLO. Be sure you understand the requirements <del>completely</del> so that the statement of your request and your argument is very clear, coherent and complete.</li> <li>Be very explicit about your request in terms of course(s), hours, and requirements.</li> <li>Append to this request any supportive recommendations from instructors concerned or from your faculty advisor.</li> <li>If you have a question about the nature of your waiver request, see the Assistant Dean in the Dean's Office.</li> </ol>	<p><b>ACTION</b></p> <p>Request for Waiver is:</p> <p>Approved <input type="checkbox"/> Denied <input type="checkbox"/></p> <p>Reason: _____</p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>_____</p> <p>College of Business Administration</p>
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Please submit completed form to the College of Business Administration in O'Brien Hall: Room OB111 / the first floor Welcome Desk / via email to Sara.Koenig@marquette.edu.