

MARQUETTE UNIVERSITY
ALUMNI ASSOCIATION
BY-LAWS

Revised July 1, 201

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ARTICLE 1
NAME AND PRINCIPAL OFFICE

(A) Affiliate: A group of alumni organized with an allegiance to a particular college or academic program within Marquette University, and recognized by the University as a chapter through Alumni Relations.

SECTION 4.03: The Association shall have the same fiscal year definition as the university, beginning July 1 and ending June 30.

SECTION 4.04: Marquette University through Alumni Relations has the exclusive and absolute right and power to amend, modify, alter or abolish these Bylaws with ten (10) days prior notice to the officers of the Board. The Association, through its Board, may by resolution recommend amendments and modifications to Marquette University, which may approve or deny such amendment or modification in its sole discretion.

SECTION 4.05: The Board shall serve Marquette University in an advisory capacity. Working through Alumni Relations, the Board shall provide counsel in matters concerning the Association and its members, including, but not limited to, recognition of Chapters and benefits available to Association members including publications, reunions, service and social functions, and other events and programs.

SECTION 4.06: Any meeting of the Board or the Association, including committee meetings, may be conducted in accordance with the latest edition of Robert's Rules of Order, except as set forth in and allowed by these Bylaws.

ARTICLE 5 MEMBERSHIP

SECTION 5.01: The membership of the Association shall be composed of those individuals who have completed twenty-four (24) credit hours and/or have received an honorary degree from Marquette University.

SECTION 5.02: There shall be no requirement that members pay dues to the Association or contribute to Marquette University.

SECTION 5.03: The Board and the board of any Chapter shall not be precluded from establishing expectations relating to contributions to Marquette University, subject to Alumni Relations approval.

ARTICLE 6 BOARD OF DIRECTORS

SECTION 6.01: The Association shall be managed by Alumni Relations under the counsel of the Board of Directors, which shall be composed of the three officers elected by the Board, one student representative, and fifteen (15) alumni directors. The Executive Director of the Marquette University Alumni Association or the designee is an ex officio non-voting director.

SECTION 6.02: The terms of the directors of the Board shall be two (2) years, except for the student representative, whose shall be one (1) year. No director may serve more than

two (2) consecutive full terms, however, a director who is or will be serving in one (1) or more Association officer positions shall remain on the board while serving as an officer. Service that involves the completion of a term of a director that has resigned or otherwise left office before the expiration of a term shall not count towards fulfillment of either of the two (2) consecutive two year terms. The terms of the directors shall be staggered so that approximately one

Board officer position at the Spring annual meeting shall be treated as vacant, and shall be filled prior to the start of the next fiscal year per 6.03 and 6.04.

ARTICLE 7 MEETINGS OF THE BOARD

SECTION 7.01: The Board shall have three (3) regular meetings each fiscal year. The meetings shall be held in the Fall, Winter and Spring. The date and specific place for each meeting shall be determined by the Executive Committee and Alumni Relations. The date, time and location of the regular meetings shall be mailed or electronically communicated to all directors at least thirty (30) days prior to the meeting. In addition, committees of the Board may meet at other various times.

SECTION 7.02: At least one-half (1/2) of the total voting directors then in office, plus the ex officio director or his/her designee, must be present in person to constitute a quorum at any regular meeting of the directors. Only those directors present at a meeting, except the ex officio director, shall be entitled to vote except as provided in Sections 7.03 and 8.03. A majority of directors voting at a meeting at which a quorum exists shall be an act of the Board. In the event of a tie, the three (3) officers will vote by secret ballot to break the tie.

SECTION 7.03: The President or any three (3) directors may call an emergency meeting, which may be conducted by conference call. The date, time and emergency agenda shall be mailed or electronically communicated to the Board at least three (3) days prior to the meeting. At least one-half (1/2) of the total voting directors then in office, plus the ex officio director or his/her designee, must be present or participating in the conference call to constitute a quorum at any emergency meeting. All directors participating in an emergency meeting, except the ex officio director, shall be entitled to vote. A majority of directors voting at a meeting at which a quorum exists shall be an act of the Board. In the event of a tie, the three (3) officers will vote by secret ballot to break the tie.

ARTICLE 8 OFFICERS

SECTION 8.01: The Board shall have three (3) officers: president, president-elect, and immediate past president.

SECTION 8.02:

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ARTICLE 9 COMMITTEES

SECTION 9.01: The Board shall have three (3) standing committees: the Executive
Committee, Awards Committee and Governance Committee. The President, in
consultation with the Executive Committee, shall determine the composition of such committees.
such committees, with the Board. Such committees shall have such powers and duties as may be determined by the Board.

process of all Directors consistent with these By-Laws. In addition, this committee shall develop and administer the Board's election process in consultation with the Executive Committee and Alumni Relations. The Committee shall propose amendments to these By-Laws to the Board as it may deem appropriate.

EXHIBIT A:

**MARQUETTE UNIVERSITY ALUMNI ASSOCIATION
NATIONAL BOARD OF DIRECTORS
Director Job Description**

The MUAA Director is elected to a two-year term, with the possibility of an additional two-year term. The Director will serve as a counselor to the university and advocate for the alumni body. Overall, the MUAA Director is expected to promote Marquette University and its alumni association in a manner consistent with the aims and goals of the University.

Responsibilities include:

- o Serves as advocate and ambassador for Marquette University, working to increase the university's visibility and reputation among alumni and the wider community.
- o Provide advice to the university. Evaluate and offer feedback and perspective to alumni engagement staff on programs and services provided to alumni.
- o Make personal philanthropic gifts to Marquette University, contributing annually to the university's various "Give Marquette" scholarship aid funds, and to capital or comprehensive campaigns that take place during director's tenure on the board.

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